

Lab Group Name:

To be included on trophy if you win

Contact Name:

Contact email:

Biosafety/Biosecurity Month BINGO Challenge (submit to regina1@vt.edu)

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| <p>Eyewash stations flushed weekly</p> <p>Last done:</p> | <p>Frozen stocks inventoried and cleaned out annually</p> <p>Last done:</p> | <p>Signage is posted in lab prohibiting eating and drinking</p> <p>Date reviewed:</p> | <p>Lab-specific biosafety manual annually reviewed and updated</p> <p>Last done:</p> | <p>Lab-specific training documents for all personnel current and kept in lab (printed or digital)</p> <p>Date reviewed:</p> |
| <p>Biosafety signage posted by each lab entrance reviewed for accuracy and updated as needed</p> <p>Date reviewed:</p> | <p>A biological indicator (BI) was included in an autoclave run</p> <p>Last done:</p> | <p>Annual laboratory self-inspection checklist completed</p> <p>Last done:</p> | <p>Current copy of emergency contact sheet is posted in the lab</p> <p>Last reviewed:</p> | <p>Lab coats cleaned or disposed of in last 3 months</p> <p>Last done:</p> |
| <p>BSC annual certification up to date</p> <p>Date last certified:</p> | <p>Printed copy of lab-specific biosafety manual is in the lab</p> <p>Date confirmed:</p> | <p>Laboratory has a process to record completion of activities (e.g., photos, log, binder, etc.)</p> | <p>SOPs up to date and easily accessible to lab personnel</p> <p>Date confirmed:</p> | <p>Spill kit contents annually checked and resupplied if needed</p> <p>Last done:</p> |
| <p>A chemical indicator (CI) was included in an autoclave run</p> <p>Last done:</p> | <p>Pathogen Safety Data Sheets printed and accessible to personnel</p> <p>Date confirmed:</p> | <p>Soap and paper towels are available at all sinks</p> <p>Date confirmed:</p> | <p>Freezers defrosted annually</p> <p>Last done:</p> | <p>Lab emergency contacts on lab entry doors are accurate</p> <p>Date reviewed:</p> |
| <p>Incident reporting procedure accessible to all personnel</p> <p>Date confirmed:</p> | <p>Clean refrigerator and freezer door gaskets at least annually</p> <p>Last done:</p> | <p>Lab floors cleaned</p> <p>Last done:</p> | <p>Personnel have all biosafety training requirements complete and up to date (not expired)</p> <p>Date confirmed:</p> | <p>Diluted (working stock) disinfectant containers labeled with date made</p> <p>Last done:</p> |

Biosafety/Biosecurity Month BINGO Challenge (submit to regina1@vt.edu)

Laboratories are encouraged to participate in the Virginia Tech biosafety lab cleanup challenge each year. The challenge is run from September through October. The laboratory group that completes the most activities will win the traveling Virginia Tech Biosafety & Biosecurity Trophy.

Submit your BINGO card by 5pm on 11/19/2023 to be eligible to win the trophy.



To participate in the challenge:

1. Download a copy of the [lab cleanup BINGO card](#)
2. Between **9/1/23 and 10/31/23**, fill in the dates for the completed activities listed on the BINGO card.
 - a. The objective is to complete as many of the activities as possible listed on the BINGO card.
 - b. You do not need to complete all activities listed on the BINGO card to submit your entry.
3. As your lab completes activities listed on the card, add the date of completion to the BINGO card.
4. **Submit your BINGO card, with the completed dates entered, to regina1@vt.edu by 5pm on 11/9/2023**
 - a. Only one BINGO card per laboratory group will be accepted. If multiple entries are submitted, the first submission will be used as the official entry.
5. The lab group that completes the most BINGO card activities will win the trophy. In the event that there is a tie, the winner will be chosen through a random drawing between those lab groups that were tied.
 - a. Prior to announcing the winner of the trophy, a member of the IBCP and/or EHS Biosafety Group will come to the lab to verify that the dated activities were performed.
 - i. Verification will be through review of the lab's standard process for recording such activities (e.g., photos, log sheets/books, verification stickers/tags, etc.).
6. The winner of the trophy will be notified by 11/17/2023.

Check the [IBC Biosafety & Biosecurity Month webpage](#) for more information, including a link to download the BINGO card, photos, and announcements related to the recipients of the trophy.