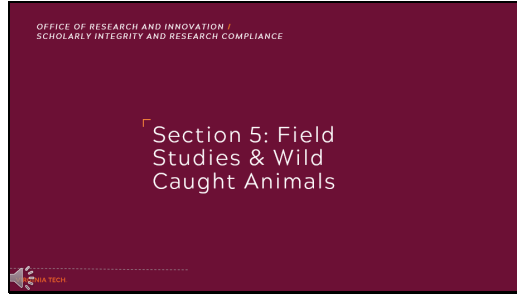
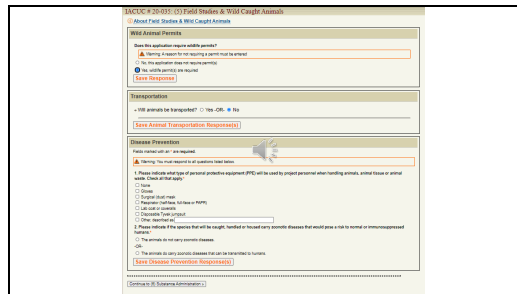


Slide 1



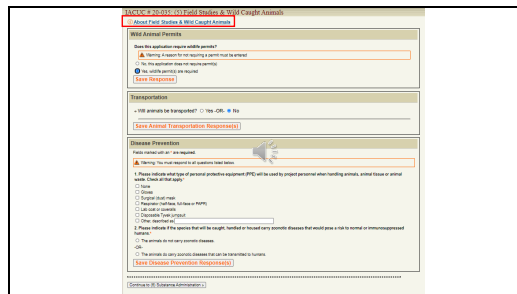
Section 5: Field Studies & Wild Caught Animals

Slide 2



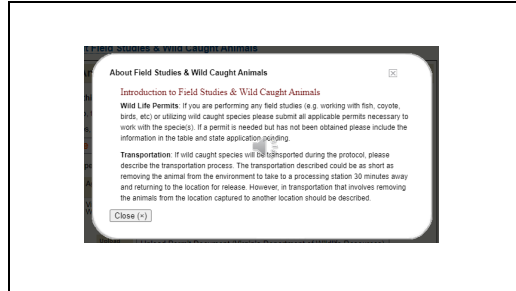
Section 5 is labeled differently depending on if your protocol is a field study using wild animals. If your study is a field study involving wild animals, this section contains three portions for you to complete.

Slide 3



At the top of the screen, you will find the link containing additional information regarding the section.

Slide 4



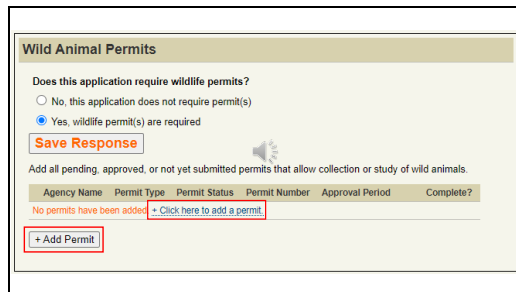
The first two portions of this section focus on permits and transportation. If permits are pending at the time a protocol is submitted, please indicate this. The protocol can be approved even though permits are pending; however, animal work cannot begin until permits have been obtained. If wild caught species will be transported, the transportation process must be described.

Slide 5



First, indicate if this application requires a wildlife permit. If no, please enter a reason for why permits are not required in the provided text field. If yes, please click the corresponding dot. Then click the “Save Response” box outlined in red.

Slide 6



If a permit is required, click either of the links outlined in red, which allow a permit to be added to the application

Slide 7

Add/Update Permit
Fields marked with an * are required.

Agency Name*
Permit Type
Permit Status*
 Permit Issued
 Permit Application Pending
 Permit Application Not Submitted

If permit has been 'Issued' complete the following fields:

Permit Number
Approval Start Date
Approval End Date

Save Permit x Close without saving (x)

The first three fields are required: agency name, permit type, and permit status. As stated earlier, you can mark if a permit application has not yet been submitted or is pending. If the permit has been issued, complete the three additional fields prior to saving the permit.

Slide 8

Wild Animal Permits

Does this application require wildlife permits?
 No, this application does not require permit(s)
 Yes, wildlife permit(s) are required

Save Response

Add all pending, approved, or not yet submitted permits that allow collection or study of wild animals.

Agency Name	Permit Type	Permit Status	Permit Number	Approval Period	Complete?
1 Virginia Department of Game and Inland Fisheries	Scientific Collection	Permit Application Pending	ABCD1234	None entered	<input checked="" type="checkbox"/>

Upload Document if available
Upload Permit Document (Virginia Department of Game and Inland Fisheries)

+ Add Permit

Once you have entered permit information, it will populate into the protocol and provide you an option to upload a permit document if available. If a permit is obtained after you have submitted your IACUC protocol application, you can email the permit to iacuc@vt.edu and the ACUP staff will upload it to your protocol on your behalf.

Slide 9

Transportation

Warning: You must select Yes or No to the question below.

Will animals be transported? Yes -OR- No

Save Animal Transportation Response(s)

The second portion of this section focuses on transportation. If animals will not be transported, you can click "No", save the response, and that will be all that is required for this portion.

Slide 10

The screenshot shows a web form titled "Transportation". At the top, it asks "Will animals be transported?" with radio buttons for "Yes", "OK", and "No". Below this, a red warning box states: "Fields marked with an * are required. Warning: All animal transportation questions below must contain a response." Question 1 asks to indicate how animals will be transported, with options for state-owned vehicle, personal vehicle, passenger compartment, or other compartment. Question 2 asks how the environment of the animal(s) will be climate controlled. Question 3 asks for a description of the container. Question 4 asks for the size and greatest length of the animal. Question 5, which is highlighted in red, asks how boxes will be labeled during transport. A red link next to question 5 says "Click here to add this example as public response." At the bottom, there is a "Save Animal Transportation Responses" button.

If you click “Yes”, additional questions will appear. Please answer these questions as appropriate regarding the transportation vehicle used, how the environment will be controlled during transportation, the container used, and the greatest length of time the animals may be transported.

Slide 11

This screenshot is similar to Slide 10, but question 5 is expanded. It shows a text input field with a microphone icon on the right. Below the input field, there is a "Public" link in red. The rest of the form, including the warning box and other questions, is the same as in Slide 10.

For the fifth question, you can complete the text field or click the provided link.

Slide 12

This is a close-up of the expanded question 5. It shows the text input field with the microphone icon. The text inside the field reads: "I agree to label containers with contact information including primary and secondary name/number, number of animals, species and hazards." Below the input field, it says "800 characters left. Limit 500 characters." The "Public" link is visible to the right of the input field.

If you choose to click the link, a response will be auto-populated.

Slide 13

Disease Prevention
Fields marked with an * are required.

Warning: You must respond to all questions listed below.

1. Please indicate what type of personal protective equipment (PPE) will be used by project personnel when handling animals, animal tissue or animal waste. Check all that apply.

- None
- Gloves
- Surgical (dust) mask
- Respirator (half-face, full-face or PAPR)
- Lab coat or coveralls
- Disposable Tyvek jumpsuit
- Other, described as: _____

2. Please indicate if the species that will be caught, handled or housed carry zoonotic diseases that would pose a risk to normal or immunosuppressed humans.

- The animals do not carry zoonotic diseases.
- OR-
- The animals do carry zoonotic diseases that can be transmitted to humans.

Save Disease Prevention Response(s)

The final portion of this section focuses on disease prevention. The two required questions focus on the type of personal protective equipment (PPE) used, and if the species carries zoonotic diseases. Please be sure to search for possible zoonotic diseases and review the OHS wildlife training manual for any references. If the animals do not carry zoonotic diseases, indicate this on the form and save your response.

Slide 14

Disease Prevention
Fields marked with an * are required.

Warning: You must respond to all questions listed below.

1. Please indicate what type of personal protective equipment (PPE) will be used by project personnel when handling animals, animal tissue or animal waste. Check all that apply.

- None
- Gloves
- Surgical (dust) mask
- Respirator (half-face, full-face or PAPR)
- Lab coat or coveralls
- Disposable Tyvek jumpsuit
- Other, described as: _____

2. Please indicate if the species that will be caught, handled or housed carry zoonotic diseases that would pose a risk to normal or immunosuppressed humans.

- The animals do not carry zoonotic diseases.
- OR-
- The animals do carry zoonotic diseases that can be transmitted to humans.

3. Please list all zoonotic diseases that the animals may carry:

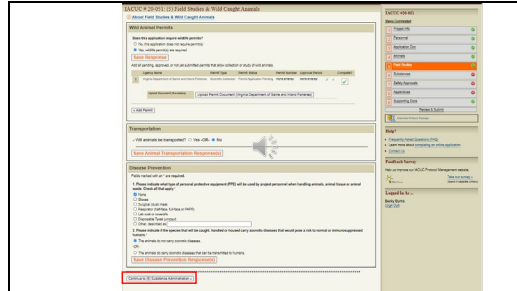
4. List precautions that will be taken to prevent the introduction of infectious agents from wild caught animals into Virginia Tech's animal facilities.

5. Describe special training and precautionary measures that will be taken to prevent infectious disease transmission to field students and staff working under their direction. Include considerations such as the nature and qualifications of the personnel who will conduct the training, the date that the training will be held, and the venue of the training.

Save Disease Prevention Response(s)

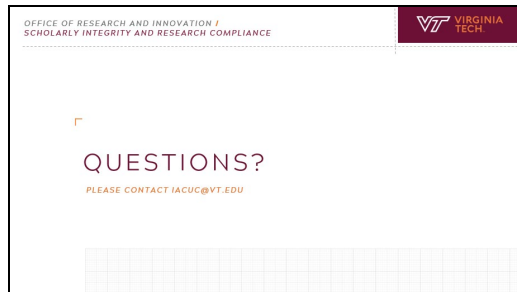
For species that do carry zoonotic diseases, three additional questions must be completed. Please list all zoonotic diseases the animals may carry, precautions that will be taken to prevent the introduction of infectious agents into Virginia Tech facilities, and describe special training and precautions taken to prevent infectious disease transmission to protocol personnel. If you are unsure contact EHS to provide additional guidance of personal protective equipment or required vaccinations depending on species.

Slide 15



When this section is completed and a green check is shown under the section on the right side, you can proceed to the next section by clicking the button outlined in red.

Slide 16



This concludes this portion of the video tutorial. If you have additional questions or suggestions to improve this tutorial, please feel free to call 540-231-0931 or email iacuc@vt.edu. The ACUP staff is happy to assist you as you complete the protocol submission process. Thank you for watching.