

Do you want to engage in a commitment other than your primary Virginia Tech appointment?
Yes No

You have no disclosure responsibilities unless you are engaged in research as an Investigator or you or an immediate family member have a financial interest in a business that is a party to a contract/transaction with Virginia Tech.

Are you faculty?
Yes No

Staff should complete form P-36 in accordance with Policy 4070. Contact HR with any questions.
Graduate students on full assistantships should consult the Graduate Catalog for the additional employment disclosure process.

Use the Outside Activity Disclosure Module.

Will you engage in sponsored research with the level of responsibility similar or equivalent to the PI?
Yes No

You have no disclosure responsibilities unless you or an immediate family member have a financial interest in a business that is a party to a contract/transaction with Virginia Tech.

You will be contacted by the RCOI Program to use the Research Disclosure Module.

Do you or an immediate family member hold >3% equity in or receive >\$5,000 in annual payments from a business that is a party to a sponsored project or procurement contract/transaction with Virginia Tech?
Yes No

You have no disclosure responsibilities.

Use the Financial Interest in a Business Disclosure Module.
Those who have already disclosed a relationship in one of the other modules are not required to disclose again in this module, unless there will be a purchase of goods or services from the entity.

