

# Disclosure Decision Tree

For Virginia Tech's Disclosure and Management System

Do you want to consult or work for an outside entity?

Yes No

Faculty use the *Outside Activity Disclosure* module to disclose consulting and outside employment (and related financial interests).†

†Excludes professional service

Are you a PI/co-I on sponsored research?

Yes No

You will be contacted by the RCOI Program to disclose certain financial interests in the *Research Financial Interest Disclosure* module (that were not already disclosed above).

Do you or an immediate family member have a financial interest (exceeding certain thresholds) related to university contracting?

Yes No

If you already disclosed your financial interest in another module and your financial interest is related to *sponsored research* contracting, you do not need to disclose again via this module. If your financial interest relates to *purchasing, real estate, or non-research sponsored projects*, you must disclose again in this module.‡

‡It is recommended that you contact [coi@vt.edu](mailto:coi@vt.edu) prior to using this module.

Disclosure not required in the *Disclosure and Management System*.